

**CCTV PARTNERSHIP JOINT EXECUTIVE
4 OCTOBER 2018**

***PART 1 – PUBLIC DOCUMENT**

TITLE OF REPORT: CCTV CODE OF PRACTICE AMENDMENTS

REPORT OF THE GROUP LEADER FOR CCTV, STEVENAGE BOROUGH COUNCIL
COUNCIL PRIORITY PROSPER AND PROTECT / RESPONSIVE AND EFFICIENT

1. EXECUTIVE SUMMARY

- 1.1 To inform the CCTV Joint Executive of proposed changes to the 'CCTV Code of Practice' and for these proposed changes to be considered and approved.

2. RECOMMENDATIONS

- 2.1 That the CCTV Executive Committee approve the amendments to the Code of Practice shown in yellow in the attached Appendix A .

3. REASONS FOR RECOMMENDATIONS

- 3.1 The Joint Executive is asked to approve the changes to ensure that Hertfordshire CCTV Partnership is fully compliant with the legal requirements pertaining to the operation of public realm CCTV.

In particular the changes proposed relate to compliance with General Data Protection Regulations (GDPR) 2018.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None considered, as the Joint Executive have responsibility for strategic and policy issues relating to the Partnership.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 None required.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. RELEVANT CONSIDERATIONS

- 7.1 The CCTV Executive Committee is required to approve the Code of Practice to ensure good governance and legal compliance. The 'CCTV Code of Practice' encompasses all of the legal requirements to operate CCTV in the UK. Any amendments to the Code of Practice are approved at the meeting of the CCTV Joint Executive.

8. LEGAL IMPLICATIONS

- 8.1 The Code of Practice complies with regulations related to public CCTV networks.

9. FINANCIAL IMPLICATIONS

- 9.1 There are no financial Implications relating to the proposed changes. Failure to comply with GDPR could result in a significant fine or legal proceedings against the partnership.

10. RISK IMPLICATIONS

- 10.1 As detailed in section 9, there are significant risks in non-compliance with GDPR. The proposed changes help to ensure compliance and therefore manage those risks.

11. EQUALITIES IMPLICATIONS

- 11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

- 11.2 There are no equalities implications arising from this report.

12. SOCIAL VALUE IMPLICATIONS

- 12.1 The Social Value Act and "go local" policy do not apply to this report.

13. HUMAN RESOURCE IMPLICATIONS

- 13.1 There are no direct HR implications arising from this report.

14. APPENDICES

- 14.1 Appendix A - CCTV Code of Practice Amendments – This appendix is to follow

15. CONTACT OFFICERS

15.1 Keith Moore, Group Leader for CCTV
keith.moore@stevenage.gov.uk; Tel: 01438 242277

15.2 Mike Read, CCTV Manager
mike.read@steveange.gov.uk, Tel: 01438 242814

16. BACKGROUND PAPERS

16.1 None